

Shenandoah Tumblers BOOST Organization
Minutes of the Quarterly Meeting of the BOOST Membership
Saturday, January 25, 2020
10:00 AM

Location of Meeting:

Shenandoah Tumblers Gymnastics Club
221 Commonwealth Ct
Winchester, VA 22602

Present at Meeting:

Melissa Gruber, Debbie Spangler, Melissa McCann, Dorothy Horwath, Kim Barna, Brittney Artone, Sarah Pierce, Jeniffer Groot, Jackie Williams, Sarah Burkhamer, Amy Newcome, Joy Dodson, Margo Palmer, Margaret Moreau, Heather Sosebee, Mary Elizabeth Duncan

The regular meeting of the BOOST Membership of Shenandoah Tumblers BOOST Organization was called to order at 10:06 AM on January 25, 2020, at Shenandoah Tumblers Gymnastics Club by Jeniffer Groot, President.

A. President

- Introduction of President for anyone who is new.
- Goal of meeting is to discuss upcoming home meets, fundraising, and treasurer update.
- Nothing new on the bylaws for discussion at this meeting.

B. Treasurer

- The position has officially transitioned over to Jackie Williams from Cara Starkey.
- There is currently \$13,019.31 in the general fund.
- All meet fees and all checks have cleared except for state meet fees.
- The 2nd installment of coaches fees due 1/25/20 and continue through May.
- Saturday, February 1st Jackie and Cara will meet at bank to change over to nonprofit bank account and change signing authority to Jackie Williams and Jeniffer Groot as stated in the bylaws.
- By laws state that two signatures are required when a check is over \$500 for accountability.
- Jackie was able to secure the basic Quick Books through a personal resource.
- Excel will be used to finish the fiscal year so everything does not have to be transitioned.
- Everything will be transitioned to Quick Books June 1, 2020. This will help with transparency to the IRS.
- Jackie will send out reminders when fees are due.
- Monthly statements will be sent out toward the end of each month.

C. VP of Special Events

- The Home Meet Committee met on January 10, 2020 and included Debbie Spangler, Jackie Williams, Melissa Gruber, and Mary Duncan.
- In 2019, the Shenandoah Invitational resulted in \$1,772 in profit.
- Committee would like to continue with successful items that were sold.
- Grams – nail polish gram that includes 2 polishes, remover, and emery board. Face mask gram that includes face mask, scrunchie, and hairbrush/mirror. Both grams will come in a clear, zippered cosmetic bag. The cost to make the gram will be \$3-\$3.50.
- There are also 175 water bottle grams left and 39 bath bombs left.
- The plan is to sell 1/\$7, 2/\$13, 3/\$18, 4/\$20
- Last year there were 372 gymnasts enrolled in the meet and this year there are 323 due to level 6/7 states being held the same weekend.
- The Sosebee's will be making BBQ again for concessions. Nachos were recommended.
- Heather Bell secured \$300 from Martin's last year and trying again for this year. This covered drinks last year to sell.
- Amy Newcome will put together 2 hospitality baskets for the bathrooms.
- Mary Duncan will refresh the decorations since some have been used multiple times.
- Vangie offered to come back and help with the balloon display for awards. Tom offered to donate his stands for an arch this time.
- Need to set up concessions by the office because of the electrical outlets. Grams will be on the opposite side.
- Keurig's will be loaned for the meets.
- Square for credit card payments. \$10 for additional, but Margo will allow us to borrow hers. Jackie will bring an extra iPad and Jeniffer will loan her iPad.
- Home Meet Committee will meet again after the Shenandoah Invitational to plan for the next meet.
- Mary Duncan's friend is a baker and we will purchase cupcakes for \$0.75/each and sell for approximately \$3/each for \$200 in profit.
- The meet will be Saint Patrick's Day theme.
- Kim Barna volunteered to make muffins.
- There will be a sign up genius. The gym requires working 2 sessions on the floor. Boost is not included in that requirement and would be above and beyond working the two sessions on the floor.
- Some parents offered their older teenagers to work since Level 6/7 parents will likely not be able to work because of the state meet in VA Beach area.
- Another idea for an inexpensive gram is the Jibbitz for crocs that can be ordered on Amazon.

D. VP of Fundraising

- Plum Practice Wear fundraiser = \$40.
- Buffalo Wild Wings fundraiser = \$1,317.
- Ledo's fundraiser = \$55.

- Looking for fundraisers with a better return.
- Candy Bar fundraiser was voted on and it was determined to sell 50 boxes of candy bars for a profit of \$1,200 after all fees.
- All 16 members at the meeting voted to sell candy bars. 15 members voted to sell a total of 50 boxes and 1 member voted to sell a total of less than 50 boxes.
- Candy bars need to be ordered in January to get the 50% profit. In February, profit goes to 40%.
- 15 boxes of peanut butter, 15 boxes of crunch, 10 boxes of milk chocolate, and 10 boxes of almond will be purchased.
- Candy bars will also be sold at home meet.
- Other fundraisers mentioned include:
 - Five Star Auto – code for all weekend.
 - Smile with Amazon.
 - Snacks/Water for fee at gym. Will conduct a trial with candy bars.
 - Spaghetti dinner – more to come on feedback from another organization hosting a spaghetti dinner as a fundraiser. All food would be donated. Banquet hall or meeting space would be needed for cooking and dinning.

Meeting was adjourned at 11:14 am by Jeniffer Groot, President.

Meeting Notes written and signed by Sarah Burkhamer, Secretary.